

NSW Owner Builder Course

From the 1st of July 2015, the NSW Office of Fair Training introduced new academic requirements for owner builders seeking to complete owner builder work valued at more than \$20,000.

Owner-builder work is any work (including supervision and coordination) involved in the construction of, or alterations, repairs or additions to, a dwelling:

- where the reasonable market cost (including labour and materials) exceeds \$10,000, and
- which relates to a single dwelling-house, dual occupancy* or a secondary dwelling that:
 - requires development consent under Part 4 of the Environmental Planning and Assessment Act 1979, or
 - is a complying development within the meaning of that Act.

People seeking to be owner builders will need to complete the following five (5) units of competency from the CPC08 Construction, Plumbing and Services Industry Training Package. These units of competency are:

1. ***CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry***
2. ***CPCCCM2001A Read and interpret plans and specifications***
3. ***CPCCCM1011A Undertake basic estimation and costing***
4. ***CPCCCM1013A Plan and organise work***
5. ***CPCCCM1014A Conduct workplace communication***

This course is intended to achieve three distinct outcomes:

1. To equip a person wishing to undertake home renovations with the skills and knowledge required to achieve a quality outcome with regard to compliance, constructions standards and budget.
2. Demonstrate to the NSW Department of Fair Trading that individuals who undertake an Owner Builder role are capable of achieving a quality outcome
3. That the work undertaken is eligible for the mandated seven (7) year structural warranty period

This course is only offered online, it is expected to require approximately 60 hours of effort from the participant, based upon ten hours of study per week, most participants will be able to complete this course within approximately four months, many participants are expected to complete this course much faster as they are able to draw upon prior knowledge and experience.

Applicants are required to be over the age of 18 years and must provide suitable identification such as authenticated photo ID, for example their drivers licence at time of enrolment.

The course enrolment is valid for twelve months, thus participants undertaking this course have up to twelve months to complete the course.

As the course is online, participants in this course must have access to:

- A modern computer equipped with:
 - access to the internet
 - a printer
 - a video camera (such as one built into a “smart phone”)
- Support person able to assist with videoing of assessment activities,

Assessment will consist of completion of a theory assessment to test the required theoretical knowledge, and a series of video and documentary submissions demonstrating the participant’s application of knowledge and their ability to apply their skills.

Our course comprises of:

- An Online Reading Package, containing the course technical handbook. This contains the theory knowledge contained in the course.

- Details of the assessment, including the online assessment and details of the Face to face assessment via Skype or similar type of online video. Typically, the participant should allocate 10 hours to complete this stage.

The online course allows for a participant, once registered and enrolled, to access, through their own computer via the internet, our online course materials so they can acquire the skills and knowledge required for the assessments for these units of competency.

The participant will be supported by our highly qualified trainers who will offer support by email and telephone.

This support will allow the participant to be mentored and supported as they learn.

All training and assessment is conducted in English, and we will enquire using our enrolment form as to your standard of written and verbal English. Where possible, we will assist you with your English language skills through providing word definitions and meanings, additional explanation of assessment requirements, however should your needs for support or assistance exceed our skills, we will refer you to a suitable organisation to assist you further, and this may be TAFE local to you.

This qualification is nationally recognised and can only be delivered by a Registered Training Organisation (RTO) that complies with the governing standards of quality control and quality training and assessment.

Upon successful completion of the course assessments you will awarded a statement of attainment in:

- CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry***
- CPCCCM2001A Read and interpret plans and specifications***
- CPCCCM1011A Undertake basic estimation and costing***
- CPCCCM1013A Plan and organise work***
- CPCCCM1014A Conduct workplace communication***

With this Statement of Attainment, the participant is able to lodge an application for an “Owner Builder Permit” at their local Office of Fair Trading by:

- Completion and submission of an Owner Builder Permit Application
- Submission of the “Development Consent” from a certifying authority (Council or private certifier)
- The required application fee of \$174 plus a \$67 Processing Fee

Participants who exit the training program without completing all assessments will be issued with a statement of attainment for those units in which they have demonstrated competency.

Additional information on our RPL process is available from our training office. RPL applications cost \$200.

Participants should note that an Owner Builder Licence will only be granted to people who hold both the above five units of competency and the CPCCWHS1001 Work safely in the construction industry (WhiteCard).

Enrolment Process:

As the course is only offered online, applicants will initially express interest in our course, through one of:

- Online registration (expression of interest)
- Email to our administration office
- Telephone call to our administration office.

All applicants will be provided with the course flyer, the enrolment application form, which includes payment options, and the participant handbook, through either download or email.

Completed applications, including confirmation of acceptance of our conditions, completed payment methods, provision of Photo ID, and proof of age are returned to our office.

Successfully completed applications, that contain all required information and demonstrate that the applicant meet all of our requirements will be accepted and the applicant will be considered enrolled and thus be termed a participant in our course.

Should a participant not be successful in an attempt at completing the course, they will be allowed additional opportunities without additional charge.

Our Participant manual details our complaints and appeal procedure, our discipline policy, and our access and equity policy, including the contact for any Access and Equity issues.

Fees and Charges: The course fees for the course are:

\$244 for the bundled courses

- **CPCCWHS1001 Work safely in the construction industry** (WhiteCard) and
CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry
CPCCCM2001A Read and interpret plans and specifications
CPCCCM1011A Undertake basic estimation and costing
CPCCCM1013A Plan and organise work
CPCCCM1014A Conduct workplace communication

\$189 for the

CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry
CPCCCM2001A Read and interpret plans and specifications
CPCCCM1011A Undertake basic estimation and costing
CPCCCM1013A Plan and organise work
CPCCCM1014A Conduct workplace communication

course.

All course fees are GST exempt and are due at the completion of the course. Thus, Participants are able to enrol in the course, complete the learning sections, sit the online and interview assessments, and only when found competent are required to pay for the course. As such there are no refunds.

All fees can be paid by credit card or EFT.

All Participants should note that lost statements of attainment can be replaced, the fee for this is \$22 and will require the participant to advise of their name and other suitable personal details to allow us to confirm their identity.

We are flexible in the format and timing of learning and assessment activities to ensure that we provide every opportunity for participants to demonstrate their skills and abilities.

Should you need support or assistance beyond our skills we will refer you to a suitable organisation to assist you further.

To Enrol

Please contact us at:

1010 ID Pty Ltd t/a
SAFERITE.
Ph: 1300 217 584
Address: P.O. Box 322
ROSEBERY, NSW 1445
RTO ID: 45002

Email: Admin@SAFERITE.com.au
Web: www.SAFERITE.com.au
ABN: 19 128 688 255